

CHRISTI / STEPSS ACADEMY

HIGH SCHOOL REGISTRATION STEPS

1. Complete and sign all application forms for admission
2. Review the itemization of costs worksheet
3. Select a payment option for the year
4. Meeting with Headmaster or Principal
5. **Sign the enrollment contract

TUITION AND FEES

- Registration Fee.....\$850.00 _____ . \$450.00 w/coupon_____
- Technology Fee..... \$325.00 _____
- Total Registration and Technology \$ _____

- Tuition \$11,600 _____
- Activity \$900 _____
- Graduation Fee due on January 15th \$575 _____
- Cadet (JROTC) plus uniform \$175 _____
- Book Fee \$650 _____
- Testing Fee \$250 _____
- Life Skills Program if needed \$3500 _____
- Personal Aide (matrix of 254/255 if needed) \$15,500 _____
- Tutoring (per quarter) Tuesday and Thursday \$2500 _____
- Stepss Program \$8000 _____
- Application Fee and Building fees \$150 _____
- Tae Kwon Do plus uniform \$975 _____
- **Total tuition and school fees** \$ _____
- **Minus Deposit and/or Scholarship awarded** \$ _____
- **Final amount due for the year** \$ _____
- **If there is a first responder or teacher in your household you are awarded a discount of the total remaining balance after scholarship.** _____

Tour Date: _____

Parents Name: _____

Mothers Cell # _____ Fathers Cell# _____

Mothers email: _____ Fathers email: _____

Students Name: _____ Grade: _____ DOB: _____

Referred by: _____ Scholarship: _____

CHRISTI / STEPSS ACADEMY

3495 N. Hiatus Road

Sunrise, Fl. 33351

Ph: 954-749-6869. Fax: 954-769-1291

High School Grades 9th-12th

THIS TUITION AGREEMENT is made on the _____ day of _____, 20__ between **CHRISTI/STEPSS ACADEMY** and its agents, in the above address and _____ hereinafter referred to as the **Parent(s)/Guardian(s)**.

- 1) **Parent(s)/Guardian(s)** do hereby enter old their child, _____, into the Christi/Stepss Academy, a private, religious, co-educational school for the 20__-20__ academic school year.
- 2) **Parent(s)/Guardian(s)** agree to pay the total tuition amount of \$_____, that includes their scholarship and private pay, an annual registration fee of \$_____, and the technology fee of \$325, book fee \$650 and testing of \$250.
 - **Option 1-** Installment payments for tuition, book fees, testing fees, and others mention in the back of this contract. (Registration fee and Technology fee must be paid at registration when application is turned in). Your monthly payments will be: _____ total amount divided by _____ months= _____ monthly payments.
Notes: _____
 - **Option 2- Single payment:** Pay at enrollment the amount of \$_____, which represents the full academic school year discounted tuition of 10% which includes registration fee, technology fee, and any other fees stated in the back of the contract.

ALL PAYMENT MUST BE MADE TO CHRISTI ACADEMY OR STEPSS ACADEMY

- 3) All monthly payments are due the first of the month and are considered late / delinquent on the 5 day of the month. Late fee will be \$100.00. **This includes any student scholarship that has to be approved on the first of the month by the parent on their step up for student's /EMA portal. If not approved by the 5th of the month you will be billed a late fee.**
- 4) In the event that Parent(s)/Guardian(s) is/are more than 5 days late on a payment or approving their child scholarship on the step up for student portal they will have to pay \$75.00. If the payment has not been paid or scholarship been approved by the 10th of the month you will agree to pay in additional \$100.00 or 10% whichever is bigger.
- 5) All payments, checks returned by the bank will have added to them a \$50.00 bookkeeping service and handling fee.
- 6) Tuition and fees pre-paid or current are not subject to adjustment or refunds because of absences, illness, or either dismissal or withdrawal of the child from the school.
- 7) To be able to receive report card or transcript for your student, your financial obligation must be met.
- 8) The above charges do not include morning or after school extended hours. Morning extended hours are 7:00 am – 7:30 am and after school hours extended hours are considered to be 2:45 pm – 5:30 pm. The Parent(s)/Guardian(s) understand to pay \$325.00 a month for aftercare. If student is not enrolled in the aftercare program they will be charged \$15.00 an hour after 2:45 pm. If student is not picked up by 5:30, parent/guardian will be charged an additional \$15.00 until 5:45 pm. After 5:45pm parent/guardian will be charged \$5.00 per minute without exceptions.
- 9) In executing this agreement, the undersigned Parent(s)/Guardian(s) expressly understand(s) and agrees that the placement for the student has been reserved for the term of this agreement, to the possible exclusion of other students. It is therefore agreed that the student is registered for the full school year (or for the remainder of the school year if the student is enrolled after the school year opens). In reliance upon the representation of the undersigned parent(s)/guardian(s), that Christi/Stepss Academy will incur economic damages which may not be readily determined should the enrollment be unilaterally canceled by the undersigned prior to completion of the enrollment term without consent of the school. Accordingly, under such circumstance, all advance tuition payments, registration fee, technology fee, and other fees paid from the back of the contract and unpaid tuition fee balances for the full enrollment term will be retained and/or collected by the school for expense incurred to insure the named student's enrollment, If the student is withdrawn before the start of the school, everything mentioned above will apply plus a \$1000.00 penalty fee. This also includes the amount of the scholarship that the student was awarded the parent/guardian is responsible to pay if the student is withdrawn before the enrollment has come fully to term (end of year).
- 10) Reasonable attorney's fees and court cost incurred in the collection of the unpaid tuition, fees and/or service charges will be compensated by the applicant.
- 11) Parent(s)/Guardian(s) agree that if the school determines that any action by Parent(s)/Guardian(s) or by the student interferes with the school(s) ability to accomplish its educational purposes, that the school has the right to immediately dismiss the student and refuse re-enrollment. Accordingly, under such circumstances, all advance tuitions and fees will be retained and/or collected by the school for expenses incurred to insure the names student enrollment. Tuition and scholarship amount must be paid in full by parent(s)/guardian(s) even though the student has left before the contract has been completed.

I HAVE READ THE TUITION INFORMATION ABOVE AND AGREE TO THE CONDITIONS SET FORTH.

(X) _____ SS# _____ Date: _____
(Signature of Parent(s)/Guardian(s) who is/are financially responsible for the student)

(X) _____ SS# _____ Date: _____
(Signature of Parent(s)/Guardian(s) who is/are financially responsible for the student)

Witnessed by _____